

FEES AND PAYMENTS

A **\$15 service charge** will be applied to your account if payment is not received at the time of your visit. If you are going out of your insurance network, the office will provide you with a receipt that you can submit to your insurance company. All the necessary information required by your insurance company is on the receipt.

There will be a **\$30 service charge** for all checks returned for non-sufficient funds. We will no longer accept payment by check if more than two checks are returned. Payment will then need to be made by cash, Visa/Mastercard, Discover or American Express.

FEE SCHEDULE AS OF 1/1/2021

PSYCHIATRY

Evaluation	\$250
45 minute session	\$220
20/30 minute session	\$180
Brief medication session	\$95

PSYCHOLOGY

Evaluation	\$210
Full therapy session	\$170-\$180
Group session	\$45

LICENSED PROFESSIONAL COUNSELORS/SOCIAL WORKER

Evaluation	\$165
Full therapy session	\$145-\$155
Group session	\$45

ADDITIONAL SERVICES

Letters or Form completion requested by patient
\$15-50 (based on provider's time)

Medical Record Copies \$15 plus \$1 per page

Psychiatric Evaluation Report \$150-\$250

Lost Prescription \$15

PRORATED SERVICES BASED ON TIME

Nonemergent phone calls over 10 minutes

Reports

School Meetings (including travel time)

APPOINTMENTS

All patients are seen by appointment only. The office has a 24-hour cancellation policy. **FULL FEE (ACCORDING TO THE ABOVE FEE SCHEDULE) IS CHARGED FOR ALL MISSED APPOINTMENTS OR APPOINTMENTS CANCELLED WITH LESS THAN 24 HOURS NOTICE.** Monthly payments may be made towards missed/broken appointments. However, the balance must be paid in full within six months. Repeated missed or broken appointments can result in termination of your care.

If you have not been seen within six months, your chart will be closed. If you decide to return to the practice, you will be considered a new patient. This will require a new evaluation.

PHONE CALLS

Phone calls are taken in the office between 8:30 am and 4 p.m. Monday through Friday. If a true emergency arises after hours, the answering machine will instruct you to contact our answering service. The answering service will contact the appropriate member of the Practice.

PRESCRIPTIONS

The patient must be up to date with appointments for prescriptions to be renewed. All calls for prescription renewals must be placed by 3 p.m. Any requests made after 3 p.m. Will be phoned to your pharmacy the following business day. Requests made for prescriptions on the weekend will be phoned in by the physician on call. However, you will only be given enough medication until Monday. The practice does not acknowledge prescription requests via fax or phone from pharmacies. There is a \$15 fee for lost prescriptions

PROPERTY DAMAGE

If the office or bathrooms are damaged by your child, you will be charged the cost of repairing that damage.